



Central Louisiana
Human Services District
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Central La Human Services District – Board Meeting Minutes
Office of Public Health Conference Room, Alexandria, La
Thursday, January 12, 2017

Members Present: Priscilla Jeansonne (Avoyelles Parish); Dr. Brenda Moore (Concordia); Sondra Redmon (Catahoula Parish); Denise Pearson (Grant Parish); Ron Carr (LaSalle Parish); Dr. Charles Ugokwe (At-Large/Rapides Parish); Dayna Davis (At-Large/Rapides Parish).

Members Absent: Bob Westmoreland (Vernon Parish), Lavasso Monk (Rapides Parish), Dr. Renata Pilatova (At-Large/Rapides), Vacant (Winn).

Guests: Michael DeCaire, Ph.D. (Executive Director), Karin Shrader (CFO); Crystal Hurt (HR Specialist), Chauncey Hardy (Prevention Program Monitor), Paxton Oliver (Director of DD Services).

AGENDA ITEM	DISCUSSION / ACTION
Call to Order	Dr. Charles Ugokwe called to order the meeting at 5:30 pm.
Opening Prayer and Pledge of Allegiance	Chauncey Hardy led the prayer and the Pledge of Allegiance.
Quorum	7 of 11 board members personally present.
Read and Approve January 2017 Meeting Agenda Solicit Public Commit and Requests	Priscilla Jeansonne/Brenda Moore moved /seconded to accept January 2017 agenda. Motion carried.
Consent Agenda/Approval of Minutes	Ron Carr/Brenda Moore moved/seconded approval of December 2016 minutes. Motion carried and minutes approved.
<i>DISTRICT REPORTS:</i>	
1. ED Monthly Report	The ED's Monthly report was read by Michael.
2. Act 378 – La DD Council	Dr. DeCaire reviewed the handout provided regarding the Community and Family Support System Task Force recommendations. It was the consensus of the board, by a show of hands, to oppose this request at this time.
3. Financial Report	Karin Shrader reviewed the November, 2016 financial report with the Board and fielded questions. Dayna Davis/Ron Carr moved/seconded to accept financial report; approved and motion carried.

<p><i>POLICY REVIEWS</i> <u>Executive Limitations:</u></p> <p>1. II. D. Financial Planning and Budgeting</p>	<p>Michael presented and read the Executive Limitations report and allowed discussion. Dr. Charles asked the board members to fill out the Evaluation form for this policy and pass forward. He reviewed forms for any discussion. Charles Ugokwe/Ron Carr moved/seconded that the Executive Director is in compliance with this policy; approved and motion carried.</p>
<p><i>BOARD BUSINESS</i></p> <p>1. Board Development/Training: Funding Source</p> <p>2. Board Attendance Chart</p> <p>3. Board Members report on Winn Parish replacement</p> <p>4. Comments collected – Annual ED Performance Evaluation 2017</p>	<p>Dr. DeCaire talked with the board about Federal Block grants, restrictions of their use, other areas funding, etc. Priscilla Jeansonne asked if the District was awarded a grant by the Rapides Foundation, how would those monies be used?</p> <p>Board members present reviewed the attendance chart provided. As of this date, Bob Westmoreland and Renata Pilatova have missed 3 meetings within the past 12 months. Lavasso Monk has missed two within the last 12 months. According to Policy and By-Laws, the third missed meeting “shall be deemed” to be their resignation. Bob relayed that he does not want to resign and Dr. Pilatova was on call with her primary employer. It was agreed to table this topic and address is at the next meeting. Priscilla/Denise motioned/seconded to table the topic; approved and motion carried.</p> <p>Dr. Charles reminded the board to about assisting with finding a replacement for Winn Parish. Sondra commented she had talked with Karen at the Police Jury and have found someone and should be voted in on Monday night.</p> <p>Dr. Charles asked board members to pass forward their comment forms as part of the Annual ED Performance Evaluation. He then reviewed the timeline for the remainder Executive Director Evaluation. The timeline is as follows:</p> <p><i>February:</i> Evaluation Committee will meet to review Ex. Director’s performance, following the Performance Evaluation procedure – this committee meeting will be held 2/9/17 at 4:30 pm, right before the regular monthly board meeting.</p> <p><i>March:</i> Evaluation Committee brings their recommendations to the board for Executive Session and Vote during the regular board meeting, following the Retreat.</p>

<p><i>Questions/Comments as Solicited</i></p>	<p>Dayna Davis shared with the Board and guests that Families Helping Families have infant supplies and wheelchairs available and to contact Jim Sprinkle. Also, LASARD Project is sponsoring trainings and webinars in relations to autism and related disabilities. Please refer to this website for more information: https://www.hdc.lsuhsu.edu/lasard/.</p>
<p><i>NEXT MONTH</i></p>	<ul style="list-style-type: none"> • Policy review by Dr. DeCaire – Financial Condition and Activity. • ED Evaluation Committee meeting - 2/9/17 at 4:30 pm. • Board Members terms requests to Governor/Parishes. • Annual By-Laws Review – Ron will review and present report. • Board Development/Training – Prevention Services
<p><i>Announcements</i></p>	<ul style="list-style-type: none"> • Next board meeting is February 9th. • Annual Retreat is Thursday, March 9th, at this time. All day event. Monthly board meeting will follow at the conclusion of the retreat.
<p><i>Adjournment</i></p>	<p>Ron Carr/Dayna Davis moved/seconded adjournment at 7:00 pm; motion carried and approved.</p>